

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

Sthil

HCO POLICY LETTER OF OCTOBER 6, 1962

ACCOUNTS IRREGULARITIES

Specific, precise and definite policy in policy letters govern Accounts Income and Accounts Disbursement at Saint Hill.

The only reason someone would not follow these simple procedures and think other procedures were needful would lie in a failure to examine the policy letters.

If Saint Hill Disbursements and Income Systems are not followed to the letter, we could be cost hundreds of needless expenditures and gain a poor credit rating all because of careless accounting practice.

Henceforth, if I find at any time that accounts policies are not being followed and legible records are not being kept, I shall dismiss all persons at once from that department and acquire new staff.

L. RON HUBBARD

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